

Arun Kattel

From: <baglungcci@ntc.net.np>
To: "Arun Kattel" <arun@eec-nepal.org.np>
Sent: Thursday, November 29, 2007 2:09 AM
Attach: Copy of ECIBON Fill up.doc
Subject: Re: Form filled

To,
Mr. Arun Kattel
EEC, Nepal

Re: Evaluation Firm

Respected Sir,

With due respect herewith i have submitted you the evaluation firm for ECIBON program launched by EEC Nepal. The form consist of general information of Chamber and answers copy of some of questionnaires. The form has been filled up in the same frame administered by you. Other information regarding financial report, Activities of last three years will be sent you via courier. one copy has been faxed also.

Please collect the herewit attached file.

We are looking forward hearing from you very son.

Willing to work together.

Sincerely,

Nil Bahadur K.C.
Programme Officer
Baglung CCI

valuation checklist for the selection of 15 direct beneficiaries

Please fill the following information

Section A - General Information

A. Name of the IBO: .Baglung Chamber of Commerce & Industry, Baglung,

B. Contact address: Baglung Municipality-2 Baglung, Nepal

Tel No: 00977-68-520142 Fax: 00977-68-521404

E-mail: baglungcci@ntc.net.np

C. Name of the contact person Mr. Dhurba Raj Gautam, President Baglung Chamber

D. Geographical Region: Western Region (WR-H)

ER-M	MR-M	WR-M	MER-M	FWR-M
ER-H	MR-H	WR-H	MER-H	FWR-H
ER- T	MR - T	WR- T	MER- T	FWR- T

ER= Eastern Region

WR= Western Region

FWR= Far Western Region

MR= Mid Region

MWR= Mid Western Region

M- Mountain

H- Hill

T- Terai

Section B- Information for Evaluation

1. Establishment date 2020 B.S. Year 05 Month (please attach a copy of registration certificate)

(0-3 = 3; 3-5=6; 5+years= 10)

10

2. Office setup

(2.5 for each of the followings)

i. Secretariat office = Yes

ii. Telephone= Yes

iii. Computer = Yes

iv. Internet/ email= Yes

10

3. Human resource

i. Available for participation in the ECIBON Program from Secretariat

- a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

5

a. Graduate

ii. Available for participation in the ECIBON Program from Executive Committee

- a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

5

a. Graduate

[Empty box]

4. Membership status

a. On the basis of number

- i. More than 51 5
- ii. 26-50 3
- iii. Up to 25 2

5

I. More than 51

b. Members' product/ service having export potential to EU market or already have working relationship with companies in the EU. (if "Yes" -5)

- i. Yes
- ii. No

5

I. Yes

[Empty box]

Performance of the organization

a. Program/ activities carried out by the organization over last three years – 3

(Please attach supporting document)

(A document will be attached)

b. Financial capabilities (Please attach balance sheet of last three years) – 3

(A Document will be attached)

c. Please include your willingness to learn from the project and co-operate ECIBON Project.

-2

A Paragraph has been attached in an Annex I

3. Human resource

i. Available for participation in the ECIBON Program from Secretariat

- a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

a. Graduate

ii. Available for participation in the ECIBON Program from Executive Committee

- a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

a. Graduate

5

5

[Empty box]

4. Membership status

a. On the basis of number

- i. More than 51 5
- ii. 26-50 3
- iii. Up to 25 2

I. More than 51

b. Members' product/ service having export potential to EU market or already have working relationship with companies in the EU. (if "Yes" -5)

- i. Yes
- ii. No

I. Yes

5

5

[Empty box]

Performance of the organization

a. Program/ activities carried out by the organization over last three years – 3

(Please attach supporting document)

(A document will be attached)

b. Financial capabilities (Please attach balance sheet of last three years) – 3

(A Document will be attached)

c. Please include your willingness to learn from the project and co-operate ECIBON Project.

-2

A Paragraph has been attached in an Annex I

d. **How do you utilize the project's support regarding capacity building after participating as project beneficiary?** -2

(A Paragraph has been attaché in Annex II)

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Section C- Other information

a. What are the future activities you are planning for next three years?

(Please add additional sheet if required)

(A document has been attached in Annex III)

b. What is the potentiality in terms of trade and commerce of your region?

Following are the potentialities in terms of trade and Commerce of this region

- Non timber forest productions (Herbs)
- Tourism
- Organic products
- Handicraft items (Bamboo products, Nepali Paper, Radi, Pakhi)

Score Sheet

Q. No.	Score
1	10
2-i	2.5
2-ii	2.5
2-iii	2.5
2-iv	2.5
3-i	
3-ii	
4-a	
4-b	
5-a	
5-b	
5-c	
5-d	
Total	

IBO Selection evaluation sheet

ECIBON

ANNEX I

Willingness to learn from the project and Cooperate ECIBON project;

Baglung Chamber of Commerce & Industry is the service oriented business organization which has been attempting every possible effort in promoting the district through either possible way. It is the umbrella organization of around eight hundreds entrepreneurs as it's member. According to it's objectives Baglung CCI aims to promote economy, industry, trade and tourism of the district. It has been concentrating profoundly to promote Small and Medium Enterprise of the district and seeking for the new business opportunities by best utilizing the local resource and products. But Baglung CCI felt insufficiency without a partner with similar areas of activities. Mean while RCCI found the ECIBON to share and work with us. Hence from the project Baglung CCI is willing to learn the followings;

- Management System
- Modern Service delivering strategies
- Capacity building
- Find New Business Opportunities with in country and abroad as well
- Develop Networking skill
- Promote SMEs and Local products
- Cooperate the project

IBO Selection evaluation sheet

ECIBON

ANNEX "II"

How do you utilize the Project's Support regarding capacity building after participating as project beneficiary?

As there is the truth that SMEs are facing the product quality problem, promotional problem, due to the traditional mode of production, marketing, huge competition and outdated technologies, so, after the support of project Baglung OCI utilizes its best to solving the addressed problems mainly. So acquired support and knowledge will be utilized to seek new business opportunities, strengthening the SMEs, play the role of mediator in planning basis.

IBO Selection evaluation sheet

ECIBON

ANNEX "III"**Future Activities**

Baglung Chamber of Commerce & Industry has been organizing the activities following the Action Plan. Baglung CCI annually prepares and develops an annual plan through planning workshop each year. It has been organizing the activities under different titles like; Chamber Management and operations, SMEs and promotional activities, Women Entrepreneurship, Public relation, Ecological welfare, publication etc. In upcoming three years Baglung Chamber of Commerce & Industry will be concentrating in implementing the activities under the following topics.

- Chamber Management
- Identify new business opportunities
- Promote Non timber forest production (herbs), Nepalese Paper and other handcraft items
- Organize programs supporting in financing the chamber activities
- Organize Skill based and managerial trainings, seminars, workshop etc
- Organize exposure visit cum study tours
- Develop Chamber as Complete secretariat to disseminate the information
- Well equip Chamber with modern officer automation
- organize Promotional activities like Festival, Trade Fair etc at least one each year
- Activities strengthening SMEs
- Develop Network within and outside the country
- Activities for women entrepreneurs,
- Environmental and ecological activities